

Role Title:	Performance Centre, Centre Manager
Location:	Bury St Edmunds Performance Centres
Term:	12 months with a view to re-appointment (1st September 2019-31st August 2020)
Responsible to:	Performance Centre Co-Ordinator/East Region Hockey Performance Director
Contractual Status:	£9 per hour plus £150 day attendance and £75 evening attendance

PERFORMANCE CENTRES

The 2019-20 Performance Centre Cycle will run from September 2019 to July 2020. There will be two Performance Centres across the East to maximise opportunity and player development although this application relates to Bury St Edmunds PC only.. Through the delivery in Performance Centres, England Hockey and the Regions want to move talent development to a higher level.

Performance Centres aim to:

- Develop an oversupply of high calibre players for National Age Group Squads
- Provide frequent, exceptionally high-quality contact time for a targeted group of players
- Provide appropriate competition to support player development
- Provide high quality education that effectively prepares young players for performance environments

ROLE SUMMARY

East Region Hockey Association is looking for talented administrators/organisers who can work with a team of coaches to create an intensive and pressurised training environment.

These roles are primarily home based, though will require occasional visits to the Centre, particularly the Cluster Competition dates and also to meet the parents and players.

KEY RESPONSIBILITIES

- main administrative responsibilities for the centre
- Ensures that all sessions are appropriately staffed
- local welfare issues
- liaison with host venue
- work with young athletes and be responsible for their welfare and protection
- ensure that first aid kit is complete and playing kit clean and usable
- liaise with regional co-ordinator

PERSON SPECIFICATION

Essential

- A can-do attitude and solution focussed approach
- IT competence, especially with Microsoft
- A strong communicator, able to clearly and accurately share information
- An ability to relate and work with young athletes
- Self-motivated and able to work independently and as part of a team
- Have completed an enhanced DBS check through England Hockey within the last three years
- Have attended a scUK Safeguarding and Protecting Young People in Sport workshop within the last three years. This can be arranged.

Beneficial

- Coaching experience

Appointments will be made based on suitability against the job specification, evidenced experience and appropriate references. There may be a requirement to attend an interview.

For more information contact Martin Williams at martinw1955@gmail.com attaching:

- Scanned copy of current First Aid certificate (if available)
- Scanned copy of current SCUK Safeguarding & Protecting Children certificate (if available)